



**MINUTES - OPEN SESSION MEETING  
SAINT JOHN BOARD OF POLICE COMMISSIONERS  
APRIL 14, 2026 – 4:17 P.M.  
COMMUNITY ROOM ONE PEEL PLAZA /MS TEAMS**

**PRESENT**

**Commissioners**

Tamara Kelly, Chair  
Katelin Dean, Vice Chair  
Maike White, Secretary  
Charles Bryant  
Haley Maillet  
Greg Norton  
Donna Reardon

**Staff**

Chief Robert Bruce  
Stephanie Hanlon, Human Resource Director  
Frank Szalai, Senior Financial Manager  
Daphne Waye, Recording Secretary

**Media**

Brice McVicar, Reporter | Brunswick News Inc.  
Andrew Bates, Reporter | Brunswick News Inc.

**1. Call to Order**

**1.1 Remarks from the Vice Chair**

Chair Kelly welcomed everyone to the Saint John Board of Police Commissioners' April 14, 2026, Open Session meeting and called the meeting to order. She reminded those in attendance that the meeting was being recorded in compliance with the Privacy Policy. The Chair thanked Mayor Donna Reardon and Councillor Greg Norton for their time serving on the board prior to the Municipal Election taking place in May 2026.

**2. Approval of Minutes**

2.1 March 10th, 2026, Open Minutes

Moved by Commissioner Reardon; seconded by Commissioner Maillet:

***RESOLVED that the Open Session minutes of March 10th, 2026, be approved. (O2604-01)***

MOTION CARRIED UNANIMOUSLY

**3. Adoption of Agenda**

3.1 April 14, 2026, Agenda

Moved by Commissioner Reardon; seconded by Commissioner Bryant:

***RESOLVED, that the agenda distributed for April 14, 2026, be adopted. (O2604-02)***

MOTION CARRIED UNANIMOUSLY

**4. Disclosure of Conflict of Interest**

**5. Consent Agenda**

**6. Delegations / Presentations**

**7. Consideration of Issues Separated from Consent Agenda**

**8. General Correspondence**

8.1 Internal Monthly Report – March 2026

Chief Bruce reported that during the month of March there were zero (0) complaints, one (1) complimentary correspondence and zero (0) grievances.

Moved by Commissioner Reardon, seconded by Commissioner Bryant:

***RESOLVED, that the Internal Monthly Report – March 2026, be received and filed. (O2604-03)***

MOTION CARRIED UNANIMOUSLY

## 8.2 SJBPC Operating Budget – February 28, 2026

Frank Szalai, Senior Financial Manager, reported that the Police Commission's February 28, 2026, unaudited preliminary operating budget results show an over budget position of \$16,624 year to date.

Overall wages and benefits are under budget by \$1,220 and goods and services are over budget by \$15,405 year to date. Legal expenses continue to be the primary driver of the deficit, exceeding the budget by \$19,231.

Moved by Commissioner Bryant; seconded by Commissioner Reardon:

***RESOLVED, that the Saint John Board of Police Commissioners Unaudited Financial Results as of February 28, 2026, be received and filed as presented. (O2604-04).***

MOTION CARRIED UNANIMOUSLY

## 8.3 SJPF Operating Budget February 28, 2026

Frank Szalai, Senior Financial Manager, reported that the Saint John Police Force's February 28, 2026, unaudited preliminary operating budget results show a surplus of \$973,516 year to date.

Overall wages and benefits are under budget by \$825,058 and goods and services are currently under budget by \$148,458 year to date.

Retroactive payments were processed in February. Additional information about Wages and Benefits as well as Goods and Services & Other Costs is in the submitted report.

Moved by Commissioner Reardon, seconded by Commissioner Bryant:

***RESOLVED, that the Saint John Police Force's Unaudited Financial Results as of February 28, 2026, be received and filed as presented. (O2604-05)***

MOTION CARRIED UNANIMOUSLY

## 8.4 PSCC Operating Budget February 28, 2026

Frank Szalai, Senior Financial Manager, reported that the Public Safety Communication Centre's (PSCC's) preliminary unaudited Operating Budget as of February 28, 2026, shows an overbudget position of \$131,997 year to date.

Overall wages and benefits are over budget by \$7,523 and goods and services are over budget by \$124,473. Detailed explanations regarding Overtime & Salaries and other costs are included in the board report submitted.

Moved by Vice Chair Dean; seconded by Commissioner Bryant:

**RESOLVED, that the Public Safety Communications Centre (PSCC) Unaudited Financial Results as of February 28, 2026, be received and filed as presented. (O2604-06)**

8.5 Highlights of Monthly Activity Report / March 2026

Chief Bruce provided context around the information contained in the submitted report.

Activity	March 2026	YTD – 2026	YTD – 2025
Calls for Service	4,239	11,610	13,969
Incident Reports Generated	879	2,613	2,229
Violent Crimes	130	384	296
Property Crimes	168	519	751
Mental Health Act	36	78	105
Mental Health <i>RELATED</i> Calls for Service*	205	581	538
Arrests	141	414	407
Persons Charged / Charges Recommended	328	810	570
Impaired Driving	7	23	15
Motor Vehicle Collisions	121	472	578
Citations Issued (POPA)	149	402	215
Training	856	1,812	4,876
Auxiliary	123.25	438.25	183
Auxiliary Follow-Up Calls	61	61	n/a
Alternative Response Unit	25	119	720
Online Reporting	114	286	339
In-Person (Walk-Ins)	55	173	78
In-Person (Walk-Ins (Incident Reports Generated)	23	82	54
<i>*Statistics are estimates only, due to the variability in the data collection</i>			

**QUICK REACTION TEAM (QRT): Statistics for March, 2026**

2026	January	February	March	Total
Arrests - Warrants	1	3	7	11
Arrests	9	15	29	53
Files	25	23	26	74
Calls	59	99	94	252
Foot Patrols	6	19	27	52

Bike Patrols	0	0	0	0
Community Engagement	54	82	58	194
FI Check	4	8	5	17
Traffic Stops	58	104	125	287
Tickets	20	43	58	121
Warnings	38	74	73	185

**Medical Call Response:**

Estimated Police Unit availability time created by change in medical call response policy February – December 2025: approx. 306 hours and 27 minutes total.

Estimated Police Unit availability time created by change in medical call response policy Jan. 1 to Mar. 31, 2026: 66 hours 38 mins. and 6 seconds

These numbers are based on the premise that 2.25 police units were typically dispatched to medical calls (averaged over several months from 2024 to end of January 2025)

<b>February 2025</b>	<b>March 2025</b>	<b>April 2025</b>	<b>May 2025</b>
31 h 52 mins 30s	23 h 12 m 45s	27 h 22 m 30s	27 h 36 m 38s
<b>June 2025</b>	<b>July 2025</b>	<b>August 2025</b>	<b>September 2025</b>
24 h 12 m 9s	30 h 4m 0s	34h 1m 50s	46 h 59m 37s
<b>October 2025</b>	<b>November 2025</b>	<b>December 2025</b>	<b>January 2026</b>
26h 1m 18s	10h 41m 12s	24 h 0m 54s	32 h 27m 2s
<b>February 2026</b>	<b>March 2026</b>		
18h 39m 30s	15h 31m 34s		

Moved by Commissioner Reardon; seconded by Commissioner Maillet:

***RESOLVED, that the Highlights of Monthly Activity Report for March 2026 along with the QRT statistics and Medical Calls for March be received and filed. (O2604-07)***

MOTION CARRIED UNANIMOUSLY

## 8.6 2026 Fleet Replacement Budget

The report submitted provided an update on the procurement process for four (4) new Dodge Durango Enforcer SUVs and presented the results of the Request for Proposals (RFP) process. The report outlined vendor selection, pricing, and operational rationale for the acquisition.

### **EXECUTIVE SUMMARY**

- The RFP for four SUV patrol vehicles is recommended to be awarded to Connell Chrysler Dodge Jeep Ram.
- Pricing as submitted by the recommended vendor:  
  
Three (3) standard patrol SUVs: \$88,451.45 each (plus tax)  
One (1) canine-equipped SUV: \$92,751.85 (plus tax)
- Total cost including tax is estimated at \$411,822.13 (aligning closely with budgetary expectations and prior spends).
- Funding is available within the 2026 Police Fleet Replacement Budget.

This acquisition supports:

- The Saint John Police Force's **long-term Fleet Strategy**.
- Consistent patrol readiness.
- Reduced risk of unplanned maintenance costs.
- Operational continuity in key service areas, including canine operations.

Timely procurement ensures the fleet remains modern, safe, and operationally aligned with policing needs.

Moved by Commissioner Bryant; seconded by Commissioner Reardon:

***RESOLVED, that the Saint John Board of Police Commissioners ("Board") authorizes the purchase of four (4) new Dodge Durango Enforcer SUVs with the total cost of \$411,822.13***

- ***Three (3) standard patrol SUV's: \$88,451.45 each (plus tax)***
- ***One (1) canine-equipped SUV: \$92,751.85 (plus tax). (O2604-08)***

MOTION CARRIED UNANIMOUSLY

**9. New Business**

**10. Adjournment**

Moved by Commissioner Reardon; seconded by Commissioner Bryant:

***RESOLVED, that the Saint John Board of Police Commissioners April 14, 2026, Open Session meeting be adjourned. (O2604-09)***

MOTION CARRIED UNANIMOUSLY

*The Chair declared the meeting adjourned at 4:40 p.m.*

Chair Tamara Kelly

Secretary Maike White