



**MINUTES - OPEN SESSION MEETING
SAINT JOHN BOARD OF POLICE COMMISSIONERS
JULY 11, 2023 – 4:50 P.M.
COMMUNITY ROOM, ONE PEEL PLAZA**

PRESENT

Commissioners

Tamara Kelly, Chair
Katelin Dean, Vice Chair
Michael Costello
Donna Reardon
Charles Bryant
Greg Norton

Absent

Maike White, Secretary

Staff

Robert Bruce, Chief of Police
Honey Dwyer, Deputy Chief of Police
Douglas A.M. Evans, KC, Legal Counsel
Daphne Waye, Recording Secretary

Media

Emma McPhee, Reporter | Brunswick News Inc.

1. Call to Order

1.1 Remarks from the Chair

Chair Kelly welcomed everyone to the Saint John Board of Police Commissioners' July 11, 2023, Open Session meeting and called the meeting to order, and mentioned that Chief Bruce has had his second-year anniversary on July 1, 2023, with the Saint John Police . She reminded those in attendance that the meeting was being recorded in compliance with the Privacy Policy.

2. Approval of Minutes

2.1 June 13, 2023, Minutes

Moved by Commissioner Reardon, seconded by Vice Chair Dean:

RESOLVED, that the Open Session minutes of June 13, 2023, be approved. (O2307-01)

MOTION CARRIED UNANIMOUSLY

3. Adoption of Agenda

3.1 July 11, 2023, Agenda

Moved by Commissioner Costello, seconded by Commissioner Reardon:

RESOLVED, that the agenda for July 11, 2023, be adopted. (O2307-02)

MOTION CARRIED UNANIMOUSLY

4. Disclosure of Conflict of Interest

5. Consent Agenda

5.1 That an email from the City Clerk's office advising the board of a resolution passed in Council on June 26, 2023, regarding the reappointment of Tamara Kelly and Katelin Dean for a three-year term each from August 4, 2023, to August 4, 2026, be received, and filed.

Moved by Commissioner Reardon, seconded by Commissioner Costello:

RESOLVED, that the recommendation set out in the consent agenda item respectively be adopted. (O2307-03)

MOTION CARRIED UNANIMOUSLY

6. Delegations / Presentations

6.1 Roll Call Car Show

Chief Bruce stated that the Roll Call Car Show will be taking place at the TD Centre on July 15, 2023. As a result of problematic behaviors outside of the car show over the last two-year with respect to impaired driving, reckless driving, and unsafe vehicles on the roads, he stated that some people have chosen to turn their highways and streets into their own playground. As a result of that behaviour, public safety for the City of Saint John, the citizens, and the attendees of the car show for lawful enjoyment, they instituted a special traffic initiative that they will be focusing on all day outside the car show and going into the early hours of the morning to keep their streets safe and secure for the citizens and everyone visiting the city. It will be a combined effort between the Saint John Police, the Kennebecasis Regional Police and the Justice and Public Safety vehicle inspectors. Their focus is on impaired driving, reckless and dangerous driving but

also unauthorized unsafe vehicles that would cause a problem on their streets. They worked in partnership with the people that were overseeing the car show to see how they could best assist on things outside of that and they are collaborating with the Saint John Parking Commission as well as representatives at the Delta Hotel. He mentioned that they hope that everyone has a great event, enjoys it and that their streets stay safe and secure for everyone who wants to lawfully enjoy the event.

Moved by Commissioner Reardon, seconded by Vice Chair Dean:

RESOLVED, that the update by Chief Robert Bruce around the Roll Call Car Show taking place on July 15, 2023, at TD Station be received for information. (O2307-04)

MOTION CARRIED UNANIMOUSLY

7. Consideration of Issues Separated from Consent Agenda

8. General Correspondence

8.1 Internal Monthly Report / June 2023

Chief Bruce reported that during the month of June there were zero (0) complaints, two (2) complimentary correspondences and one (1) grievance with discussion following around the report.

Moved by Commissioner Costello, seconded by Commissioner Reardon:

RESOLVED, that the Internal Monthly Report / June 2023 be received and filed. (O2307-05)

MOTION CARRIED UNANIMOUSLY

8.2 SJBPC Operating Budget / May 31, 2023

Frank Szalai, Senior Financial Manager was unavailable to attend the meeting, and reported through a recording that the Police Commission's June 30, 2023, unaudited preliminary operating budget results show a surplus of \$12,938 year to date.

Overall wages and benefits are over budget by \$369 and goods and services are under budget by \$13,307 year to date. Goods and Services are under budget due to timing differences, the expectation is to receive costs against those budget items in the coming weeks / months.

Moved by Commissioner Reardon, seconded by Commissioner Costello:

RESOLVED, that the Saint John Board of Police Commissioners Unaudited Financial Results as of June 30, 2023, be received and filed as presented. (O2307-06)

MOTION CARRIED UNANIMOUSLY

8.3 SJPF Operating Budget / June 30, 2023

Frank Szalai, Senior Financial Manager was unable to attend the meeting in person and reported through a pre-recorded statement that the Force's preliminary unaudited June 30, 2023, operating budget results show a surplus of \$690,390 for the year.

Overall wages and benefits are under budget by \$472,562 and can be largely attributed to vacancies.

Goods and services are under budget by \$217,828 due to two main components; 1) temporary timing-related favourable variances, amounting to \$154K and 2) realized cost savings, where the actual costs are under the budgeted costs, or where savings were not budgeted: amounting to \$335K. These favourable items were offset by realized unfavourable variances of \$278K. Mr. Szalai went through the details which were listed in the financial report around timing and other differences.

Moved by Vice Chair Dean, seconded by Commissioner Reardon:

RESOLVED, that the Saint John Police Force's Unaudited Financial Results as of June 30, 2023, be received and filed as presented. (O2307-07)

MOTION CARRIED UNANIMOUSLY

8.4 PSCC Operating Budget / June 30, 2023

Frank Szalai, Senior Financial Manager who was unable to attend, reported through a pre-recorded statement that the Public Safety Communication Centre's (PSCC's) preliminary unaudited Operating Budget as of June 30, 2023, shows a surplus of \$46,138 year to date.

Overall wages and benefits are under budget by \$32,844 and goods and services are under budget by \$13,294 year to date.

Lack of employees are driving the surplus in wages, and it is a result of challenges related to recruitment; the favourable impact is temporary. The lack of employees is driving overtime costs higher, \$172,731 higher YTD than budget, but the net impact for salary related costs is favourable YTD as salary and benefits savings amount to \$205,576 YTD favourable.

Meals are also higher than budget, this is in relation to overtime, there is an unfavourable variance of \$9,592. Mr. Szalai went through the timing and other differences

Revenue is anticipated to be on budget for year end.

Moved by Commissioner Reardon, seconded by Commissioner Costello:

RESOLVED, that the Public Safety Communications Centre (PSCC) Unaudited Financial Results as of May 31, 2023, be received and filed as presented. (O2307-08)

MOTION CARRIED UNANIMOUSLY

8.5 Highlights of Monthly Activity Report / May 2023

Chief Bruce went through the following information contained in the report.

Activity	May 2023	YTD – 2023	YTD - 2022
Calls for Service – PSCC (<i>processed by the PSCC for the SJPF only</i>)	5,281	29,130	26,974
Incident Reports (<i>police files generated</i>)	711	4,010	3,935
Violent Crimes (<i>Assault, Robbery, Weapons Offences, Threats</i>)	114	663	576
Property Crimes (<i>Thefts, Break & Enter, Possession of Stolen Property, Mischief</i>)	225	1,167	1,151
Mental Health Act	23	139	158
Mental Health <i>RELATED</i> Calls for Service (<i>Incidents related to or caused by mental health issues</i>)	173	1,014	1,015
Arrests	80	619	731
Impaired Driving	3	39	50
Motor Vehicle Accidents	122	890	919
Citations (POPA)	78	628	883
Training	1,264	7,322	5,068
Auxiliary	89	689.5	442.5
Alternative Response Unit	283	2,029	2,715
Online Reporting	48	48	YTD data not available
In-Person (Walk-Ins) (<i>processed by the PSCC where a CAD call was generated</i>)	37	223	YTD data not available
In-Person (Walk-Ins) (Incident Reports Generated) (<i>police files generated as a result of Calls for Service</i>)	17	115	YTD data not available

Moved by Vice Chair Dean, seconded by Commissioner Costello:

RESOLVED, that the Highlights of Monthly Activity Report / June 2023 be received and filed. (O2307-09)

MOTION CARRIED UNANIMOUSLY

9. New Business

10. Adjournment

Moved by Commissioner Reardon, seconded by Commissioner Costello:

***RESOLVED, that the Saint John Board of Police Commissioners July 11th, 2023,
Open Sesson meeting be adjourned. (O2307-10)***

MOTION CARRIED UNANIMOUSLY

The Chair declared the meeting adjourned at 5:18 p.m.

Chair Tamara Kelly

Vice Chair Katelin Dean