



**MINUTES - OPEN SESSION MEETING  
SAINT JOHN BOARD OF POLICE COMMISSIONERS  
JUNE 10, 2025 – 4:19 P.M.  
COMMUNITY ROOM ONE PEEL PLAZA / MS TEAMS**

**PRESENT**

**Commissioners**

Tamara Kelly, Chair  
Katelin Dean, Vice Chair  
Donna Reardon  
Greg Norton  
Michael Costello  
Charles Bryant

**Absent**

Maike White, Secretary

**Staff**

Chief Robert Bruce  
Frank Szalai, Senior Financial Manager  
Daphne Waye, Recording Secretary

**Media**

Brice McVicar, Reporter | Brunswick News Inc.

**1. Call to Order**

1.1 Remarks from the Chair

Chair Kelly welcomed everyone to the Saint John Board of Police Commissioners' June 10, 2025, Open Session meeting and called the meeting to order. She reminded those in attendance that the meeting was being recorded in compliance with the Privacy Policy.

**2. Approval of Minutes**

2.1 May 13, 2025, Open Minutes

Moved by Commissioner Reardon, seconded by Commissioner Costello:

***RESOLVED that the Open Session minutes of May 13, 2025, be approved.***

**(O2506-01)**

MOTION CARRIED UNANIMOUSLY

**3. Adoption of Agenda**

3.1 June 10, 2025, Agenda

Moved by Commissioner Reardon, seconded by Commissioner Costello:

***RESOLVED, that the agenda distributed for June 10, 2025, be adopted. (O2506-02)***

MOTION CARRIED UNANIMOUSLY

**4. Disclosure of Conflict of Interest**

**5. Consent Agenda**

**6. Delegations / Presentations**

**7. Consideration of Issues Separated from Consent Agenda**

**8. General Correspondence**

8.1 Internal Monthly Report – May 2025

Chief Bruce reported that during the month of May there were (0) complaints, two (2) complimentary correspondences and zero (0) grievances.

Moved by Commissioner Costello, seconded by Commissioner Reardon:

***RESOLVED, that the Internal Monthly Report – May 2025, be received and filed. (O2506-03)***

MOTION CARRIED UNANIMOUSLY

8.2 SJBPC Operating Budget – April 30, 2025

Frank Szalai, Senior Financial Manager reported that the Police Commission's April 30, 2025, unaudited preliminary operating budget results show a surplus of \$21,603 year to date.

Overall wages and benefits are under budget by \$310 and goods and services are under budget by \$21,293 year to date.

The service and legal costs are showing favourable variance due to timing. These costs are expected to be recognized in the coming months.

Moved by Commissioner Reardon, seconded by Vice Chair Dean:

***RESOLVED, that the Saint John Board of Police Commissioners Unaudited Financial Results as of April 30, 2025, be received and filed as presented. (O2506-04).***

MOTION CARRIED UNANIMOUSLY

8.3 SJPF Operating Budget April 30, 2025

Frank Szalai, Senior Financial Manager reported that the Saint John Police Force's March 31, 2025, unaudited preliminary operating budget results show a surplus of \$1,181,597 year to date.

Overall wages and benefits are under budget by \$781,155 and goods and services are under budget by \$400,442 year to date.

White the current financial position appears favourable; most variances are due to timing and will align with the budget as the year progresses. The introduction of new tariffs and other economic pressures may increase cost unpredictability in the coming months.

Detailed explanations around Wages and Benefits, as well as Goods and Services are highlighted in the submitted financial report.

Moved by Commissioner Costello, seconded by Commissioner Reardon:

***RESOLVED, that the Saint John Police Force's Unaudited Financial Results as of April 30, 2025, be received and filed as presented. (O2506-05)***

MOTION CARRIED UNANIMOUSLY

8.4 PSCC Operating Budget April 30, 2025

Frank Szalai, Senior Financial Manager, reported that the Public Safety Communication Centre's (PSCC's) preliminary unaudited Operating Budget as of April 30, 2025, shows a surplus of \$30,027 year to date.

Overall wages and benefits are under budget by \$6,293 and goods and services are under budget by \$23,734. Detailed explanations are included in the board report submitted.

Moved by Commissioner Reardon, seconded by Commissioner Costello:

***RESOLVED, that the Public Safety Communications Centre (PSCC) Unaudited Financial Results as of April 30, 2025, be received and filed as presented. (O2506-06)***

8.5 Highlights of Monthly Activity Report / April and May 2025

Chief Bruce provided context around the information contained in the submitted report.

| Activity  | April 2025 | May 2025 | YTD – 2025 | YTD – 2024 |
|---|------------|----------|------------|------------|
| Calls for Service                                 | 4,981      | 5,383    | 24,331     | 24,164     |
| Incident Reports Generated                        | 695        | 796      | 3,720      | 3,833      |
| Violent Crimes                                    | 148        | 134      | 578        | 568        |
| Property Crimes                                   | 156        | 193      | 1,100      | 1,236      |
| Mental Health Act                                 | 16         | 27       | 148        | 84         |
| Mental Health RELATED Calls for Service*          | 204        | 218      | 960        | 851        |
| Arrests   | 145        | 153      | 667        | 504        |
| Persons Charged / Charges Recommended             | 138        | 126      | 671        | 834        |
| Impaired Driving                                  | 4          | 6        | 25         | 34         |
| Motor Vehicle Collisions                          | 110        | 102      | 790        | 822        |
| Citations Issued (POPA)                           | 100        | 188      | 506        | 652        |
| Training  | 1,605      | 960      | 7,541      | 4,835      |
| Auxiliary   | 91.75      | 195      | 470        | 599        |
| Alternative Response Unit                         | 234        | 299      | 1,251      | 886        |
| Online Reporting                                  | 96         | 143      | 578        | 335        |
| In-Person (Walk-Ins)                              | 18         | 9        | 105        | 125        |
| In-Person (Walk-Ins (Incident Reports Generated)) | 11         | 6        | 71         | 64         |

*\*Statistics are estimates only, due to the variability in the data collection*

Chief Bruce updated the board around the Quick Response Team information for May:

❖ QUICK REACTION TEAM (QRT): Statistics for May 2025:

|              |    |
|--------------|----|
| Foot Patrols | 15 |
| Bike Patrols | 4  |

|                           |   |
|---------------------------|---|
| Businesses Visited        | 60  |
| Community Events Attended | 16  |
| Arrests                   | 14 Individuals arrested. <ul style="list-style-type: none"> <li>• Seven arrested on warrants</li> <li>• Seven arrested for files</li> </ul> |
| Files Generated           | 10  |
| Citations Issued          | 45  |
| Warnings Issued           | 7   |
| Traffic Stops             | 43  |
| FI Checks                 | 5   |

Moved by Commissioner Reardon, seconded by Vice Chair Dean:

***RESOLVED, that the Highlights of Monthly Activity Report for April and May 2025 be received and filed. (O2506-07)***

MOTION CARRIED UNANIMOUSLY

## 9. New Business

There were two items mentioned under New Business.

1. Chair Kelly mentioned that the Saint John Police Awards and Recognition Ceremony was held on May 15, 2025, and two members of the community received the Chief's Difference Maker Award: Jen Brown, Executive Director of the Carleton Community Centre Inc., and Rev. Jasmine Chandra, Chair of the Waterloo Village Neighbourhood Association, Stone Church.
2. Chief Bruce mentioned that a Swearing-In Ceremony was held at Peel Plaza on Friday, June 13, 2025, around the appointment of four (4) new police officers, namely:
  1. Cayla Chesser
  2. Keyla Nerys
  3. Rodrigo Silva
  4. Matthew Watson

Moved by Vice Chair Dean, seconded by Commissioner Norton:

***RESOLVED, that the verbal reports provided by Chair Tamara Kelly and Chief Robert Bruce be received and filed. (O2506-08)***

MOTION CARRIED UNANIMOUSLY

**10. Adjournment**

Moved by Commissioner Norton, seconded by Commissioner Reardon:

***RESOLVED, that the Saint John Board of Police Commissioners June 10, 2025, Open Session meeting be adjourned. (O2506-09)***

MOTION CARRIED UNANIMOUSLY

*The Chair declared the meeting adjourned at 4:35 p.m.*

Chair Tamara Kelly

Vice Chair Katelin Dean