



**MINUTES - OPEN SESSION MEETING
SAINT JOHN BOARD OF POLICE COMMISSIONERS
OCTOBER 14, 2025 – 4:27 P.M.
COMMUNITY ROOM ONE PEEL PLAZA**

PRESENT

Commissioners

Tamara Kelly, Chair
Katelin Dean, Vice Chair
Maika White, Secretary
Donna Reardon
Charles Bryant

Absent

Greg Norton
Michael Costello

Staff

Chief Robert Bruce
Frank Szalai, Senior Financial Manager
Daphne Wayne, Recording Secretary

Media

Brice McVicar, Reporter | Brunswick News Inc.

Guest

Ray Upham

1. Call to Order

1.1 Remarks from the Chair

Chair Kelly welcomed everyone to the Saint John Board of Police Commissioners' October 14, 2025, Open Session meeting and called the meeting to order. She reminded those in attendance that the meeting was being recorded in compliance with the Privacy Policy.

2. Approval of Minutes

2.1 September 9, 2025, Open Minutes

Moved by Vice Chair Dean, seconded by Commissioner Reardon:

RESOLVED, that the Open Session minutes of September 9, 2025, be approved.
(O2510-01)

MOTION CARRIED UNANIMOUSLY

3. Adoption of Agenda

3.1 October 14, 2025, Agenda

Moved by Vice Chair Dean; seconded by Commissioner Reardon:

RESOLVED, that the agenda distributed for October 14, 2025, be adopted.
(O2510-02)

MOTION CARRIED UNANIMOUSLY

4. Disclosure of Conflict of Interest

5. Consent Agenda

6. Delegations / Presentations

6.1 Operation Safe Streets – Waterloo Village

Chief Bruce reported that between September 22 and 28, 2025, the Saint John Police, deployed dedicated foot, bike, and vehicle patrol teams in the Waterloo Village area of Saint John. The goal of Operation Safe Streets was to increase police presence, proactively address and disrupt criminal activity, and to restore a sense of public safety to the community.

The results of the operation are as follows:

- Twenty-six arrests - 14 of which were drug related.
- Sixteen traffic stops.
- Nine motor vehicle tickets issued.
- Eleven well-being checks conducted; and
- Three medical assistance calls were attended.

The Quick Reaction Team (QRT) will continue to be proactive in enhancing visibility, familiarity, and enforcement activity as well as, in conjunction with other members, be reactive to specific community needs and issues that arise in the Waterloo Village area and the uptown business district.

The Saint John Police would like to thank the Saint John Police Street Crime Integrated Enforcement Unit (IEU) which is comprised of members of the Kennebecasis Regional Police Force, Justice and Public Safety, and the RCMP. They would also like to thank Safer Communities and Neighbourhoods (SCAN), Mobile Mental Health, and the City of Saint John By-Law enforcement for their efforts and partnership on this operation.

Moved by Commissioner Reardon; seconded by Vice Chair Dean:

RESOLVED, that the information contained in the Operation Safe Streets – Waterloo Village document, be received and filed. (O2510-03)

MOTION CARRIED UNANIMOUSLY

7. Consideration of Issues Separated from Consent Agenda

8. General Correspondence

8.1 Internal Monthly Report – September 2025

Chief Bruce reported that during the month of September there were two (2) complaints, two (2) complimentary correspondences and zero (0) grievances.

Moved by Commissioner Reardon, seconded by Vice Chair Dean:

RESOLVED, that the Internal Monthly Report – September 2025, be received and filed. (O2510-04)

MOTION CARRIED UNANIMOUSLY

8.2 SJBPC Operating Budget – August 31, 2025

Frank Szalai, Senior Financial Manager, reported that the Police Commission's August 31, 2025, unaudited preliminary operating budget results show an overbudget position of \$17,122 year to date.

Overall wages and benefits are over budget by \$1,660 and goods and services are over budget by \$15,462 year to date.

The Professional Services and Legal Costs have moved into an unfavourable variance. There is a risk that these accounts may close the year over budget if the current pattern continues.

Moved by Commissioner Reardon; seconded by Vice Chair Dean:

RESOLVED, that the Saint John Board of Police Commissioners Unaudited Financial Results as of August 31, 2025, be received and filed as presented. (O2510-05).

MOTION CARRIED UNANIMOUSLY

8.3 SJPF Operating Budget August 31, 2025

Frank Szalai, Senior Financial Manager reported that the Saint John Police Force's August 31, 2025, unaudited preliminary operating budget results show a surplus of \$1,870,735 year to date.

Overall wages and benefits are under budget by \$1,487,603 and goods and services are under budget by \$383,132 year to date.

The overall financial outlook remains stable, with current variances largely tied to timing and temporary adjustments. While costs are tracking on or below budget, upcoming fleet payments and ongoing staffing adjustments may draw down some of the present favourability in the months ahead. The financial trajectory is expected to normalize over the remainder of the year, remaining favourable overall, though at a lower level than currently reported.

Detailed explanations around Wages and Benefits, as well as Goods and Services are highlighted in the submitted financial report.

Moved by Commissioner Reardon, seconded by Vice Chair Dean:

RESOLVED, that the Saint John Police Force's Unaudited Financial Results as of August 31, 2025, be received and filed as presented. (O2510-06)

MOTION CARRIED UNANIMOUSLY

8.4 PSCC Operating Budget August 31, 2025

Frank Szalai, Senior Financial Manager, reported that the Public Safety Communication Centre's (PSCC's) preliminary unaudited Operating Budget as of August 31, 2025, shows a surplus of \$104,933 year to date.

Overall wages and benefits are under budget by \$5,721 and goods and services are under budget by \$99,212. Detailed explanations are included in the board report submitted.

Moved by Commissioner Reardon; seconded by Vice Chair Dean:

RESOLVED, that the Public Safety Communications Centre (PSCC) Unaudited Financial Results as of August 31, 2025, be received and filed as presented. (O2510-07)

8.5 Highlights of Monthly Activity Report / September 2025

Chief Bruce provided context around the information contained in the submitted report.

Activity	September 2025	YTD – 2025	YTD – 2024
Calls for Service	5,944	46,757	45,993
Incident Reports Generated	906	7,313	7,370
Violent Crimes	174	1,126	1,047
Property Crimes	244	2,063	2,443
Mental Health Act	27	248	293
Mental Health <i>RELATED</i> Calls for Service*	210	1,772	1,675
Arrests	179	1,292	886
Persons Charged / Charges Recommended	287	1,541	1,514
Impaired Driving	3	49	73
Motor Vehicle Collisions	115	1,293	1,294
Citations Issued (POPA)	112	975	1,023
Training	824	10,580	7,642.5
Auxiliary	302.5	1,670.25	1,226.5
Auxiliary Follow-Up Calls	29	35	n/a
Alternative Response Unit	23	1,574	1,615
Online Reporting	174	1,136	839
In-Person (Walk-Ins)	50	266	297
In-Person (Walk-Ins (Incident Reports Generated)	16	149	141

**Statistics are estimates only, due to the variability in the data collection*

Quick Reaction Team (QRT)

	March	April	May	June	July	August	Total
Arrests – Warrants	10	6	7	8	13	6	50
Arrests	11	15	7	15	21	8	77
Files	19	9	10	24	42	22	126
Calls				44	43	45	132
Foot Patrol	35	9	15	17	20	17	113
Bike Patrol		3	4	5	5	5	22
Community Engagement	53	10	16	15	10	10	114
FI Check	9	7	5	10	9	10	50
Traffic Stops	33	33	50	47	27	40	230
Tickets	8	11	45	25	14	21	124
Warnings	15	22	7	24	9	10	87

Moved by Commissioner Reardon, seconded by Vice Chair Dean:

RESOLVED, that the Highlights of Monthly Activity Report for September 2025 and the QRT statistics for March to August 2025 be received and filed. (O2510-08)

MOTION CARRIED UNANIMOUSLY

9. New Business

10. Adjournment

Moved by Vice Chair Dean, seconded by Commissioner Reardon:

RESOLVED, that the Saint John Board of Police Commissioners September 9, 2025, Open Session meeting be adjourned. (O2510-09)

MOTION CARRIED UNANIMOUSLY

The Chair declared the meeting adjourned at 4:54 p.m.

Chair Tamara Kelly

Vice Chair Katelin Dean